

# New Health and Safety Procedures



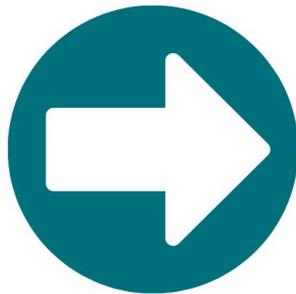
## Health Screening

All adults and children who will be coming to either BDC facility (dropping off and/or entering) should take their temperature prior to leaving their home. If the temperature of anyone in the family is 100.4F or higher, we ask that you stay home.

For your safety, we will be conducting temperature checks on-site and will not be able to allow entrance to anyone with a temperature of 100.4F or higher.

If your child is more comfortable with a parent/guardian taking their temperature, a staff member will supervise that process.

Anyone who enters BDC will have to complete a [Daily Health Declaration Form](#).



## New Directional Signage

New signage will direct the flow of traffic in the studio to help maintain social distancing protocols.



## Staff Health Protocols

All staff must complete a daily health survey before starting their shift which includes having their temperature taken and wearing protective face masks. Staff shall also practice enhanced handwashing and health practices, including assisting children with increased handwashing and healthy practices throughout the day.



## Facility Access

To maximize safety and social distancing we ask that only one (1) parent or caregiver drop off children. Guardians are allowed to remain in the building for 15 minutes before the start of class. At W65, Strollers should be left in the third floor lobby and not brought past the glass doors.

W65:

- We ask that shoes are removed in the atrium area prior to entering through the glass doors.
- Immediately upon entering, all dancers and parents must proceed to the hand washing station(s) and thoroughly wash their hands for 20 seconds with soap and warm water.

W45:

- Immediately upon entering, all dancers and parents must proceed to the hand washing station(s) and thoroughly wash their hands for 20 seconds with soap and warm water.
- Students must remove street shoes prior to entering any dance studio; there will be a designated shoe area outside of each studio if students choose to use it otherwise, shoes must be placed in a sealed plastic bag when in class.

Once your child is dropped off at class, we ask you to exit BDC until it is time for pick up. There may be limited social distance spaces available inside, but this is not guaranteed. Priority will be given to students, then parents or guardians with students that are 9 years of age or younger. Please discuss this new protocol in advance with your child.

## Mask Policy



In compliance with [CDC guidelines](#), **all those entering the building are required to wear a protective face covering and practice social distancing at all times and throughout BDC facilities.** Please make sure to send your child to BDC with a protective face covering and an extra face covering in their backpack or bag. Face coverings should be clearly marked with your child's name. In the event that a face covering is lost/damaged/soiled, BDC will have disposable masks on-site.



## Social Distancing

Studios will be marked to provide sufficient spacing to allow for social distancing. Faculty will provide “hands on” instruction only when necessary to ensure safety.

We encourage and will do our best to enforce social distancing; however, contact may occur accidentally and we cannot enforce social distancing when outside the studios (hallways, stairwells, rest areas).



## Enhanced Disinfecting Procedures

For the safety and protection of our families and staff, our cleaning and maintenance protocol will continue to be maintained at the highest standard throughout the property. Our teams have increased the frequency of these processes, upgraded our supplies and disinfectants to comply with CDC guidelines and new industry standards, and increased the visibility and number of hand sanitizing stations. BDC maintenance staff, faculty, and admin staff will also be responsible for wiping down and disinfecting any high touch surfaces between classes

throughout the day.



## Locker Rooms and Restroom Occupancy

W45: The locker rooms on the third floor will be off-limits to CTP students. The restrooms on the first floor, as well as all single stall restrooms on each floor will be available for use.

W65: Restrooms will be assigned by Last Name. Students must use the restrooms assigned to account for contact tracing.

We prefer dancers to limit their use of the restrooms to change. Please try to avoid having to change clothes throughout the day when possible (i.e. layering clothing/reuse of the same outfit for multiple classes).



## Notification Policy

BDC will follow State and/or Board of Health requirements to support notification and contact tracing protocols.

# BDC COVID-19 POLICY

Updated September 11, 2020.

BDC will work collectively to provide consistent guidance to employees and families regarding the prevention of COVID-19 transmission in our venues. As BDC responds to each instance, it's important to keep in mind that all responses and actions are based on the knowledge and best practices available the day we receive a report.

## WHEN CAN AN INDIVIDUAL DIAGNOSED WITH COVID-19 RETURN TO THE STUDIO?

*NOTE: If the student feels well enough, they can continue to take class virtually.*

**If they tested COVID-19 positive or if they chose not to have a test** to determine if they are still contagious, they can return to the venue after these three things have happened:

- No fever for at least 72 hours (that is, three full days of no fever without the use of medication that reduces fevers)  
**AND**
- other symptoms have improved (for example, when their cough or shortness of breath have improved)  
**AND**
- at least 14 days have passed since their symptoms first appeared

**If they will be tested** to determine if they are contagious, they can return to the venue after these three things have happened:

- No fever (without the use of medication that reduces fevers)  
**AND**
- other symptoms have improved (for example, when their cough or shortness of breath have improved)  
**AND**
- They received a negative test and clearance from their health care provider to return.

## WHAT IF AN INDIVIDUAL SAYS THEY "MAY" HAVE BEEN EXPOSED TO THE VIRUS?

- The Manager on site (or designate) will ask questions to determine the degree of exposure. Not every claim of coronavirus exposure is a legitimate concern.
- Exposure is determined if they were in "close contact" (within approximately 6 feet) of a person for a prolonged period of time (10-15 minutes or more).

- We will ask for the date of potential exposure; what was the situation; if it was at the studio, who may have been in close contact; have they sought a test.
- If an individual has symptoms or fever, they will not be admitted onto the site and will be encouraged to immediately self-isolate and seek medical advice and testing. The [Daily Health Declaration Form](#) includes questions about symptoms.
- Individuals who believe they may have been exposed to a person with COVID-19 should consult their primary care provider or local health facility and get tested.

#### **WHAT IF WE LEARN SEVERAL DAYS LATER, AFTER AN INDIVIDUAL HAS BEEN IN THE STUDIO, THAT THEY WERE DIAGNOSED WITH COVID-19?**

- All families will be immediately notified.
- If it has been less than 7 days since the individual used the facility, BDC will clean and disinfect all relevant areas following the [CDC cleaning and disinfection recommendations](#).
- If it has been 7 days or more since the individual used the facility, additional cleaning and disinfection is not necessary. BDC will continue routinely cleaning and disinfecting all high-touch surfaces in the facility.
- For others who may have been exposed to the virus if they were in "close contact" (within approximately 6 feet) of the customer for a prolonged period of time (10-15 minutes or more):
- Those who have symptoms will be sent home to self-isolate and follow CDC recommended steps [here](#).
- Those potentially exposed, but with no symptoms, should remain at home or in a comparable setting and practice social distancing for 14 days or as otherwise directed by their healthcare provider and/or public health agency.
- Those not considered exposed should self-monitor for symptoms such as fever, cough, or shortness of breath. If they develop symptoms, they should notify the General Manager (or designate), stay home and follow their health care professional's guidance.

#### **WHAT IS CONTACT TRACING?**

- Individuals who test positive or who show symptoms of the COVID-19 virus are asked to help BDC and local health agencies identify other individuals who may have been exposed to the virus. Exposure is determined if they were in "close contact" (within approximately 6 feet) of the member for a prolonged period of time (10-15 minutes or more).
- We will ask the individual to identify any BDC employees and/or students that they were in close contact with during the last 48 hours at the studio so that we can notify those individuals of potential exposure.
- If an employee tests positive for COVID-19, we will begin contact tracing to determine what families and other employees may have been exposed and will notify anyone that was in close contact.

- We will ask the customer and/or employee to report to the [New York City Contact Tracing](#) portal so that they can begin the necessary contact tracing.

For further information, please refer to the CDC Links below.

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>